



**Report to the: North East Outer Area Committee**

**Date: 10<sup>th</sup> December 2007**

**Subject: Introduction to the NE Leeds Police Division and NPT Arrangements, and Proposed Structure of the NE North East Leeds Divisional Community Safety Partnership**

**Electoral Wards Affected:**  
 Alwoodley  
 Burmantofts & Richmond Hill  
 Chapel Allerton  
 Crossgates & Whinmoor  
 Garforth & Swillington  
 Gipton & Harehills  
 Harewood  
 Killingbeck & Seacroft  
 Kippax & Methley  
 Moortown

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function  Delegated Executive Function available for Call In  Delegated Executive Function not available for Call In Details set out in the report

**1.0 Purpose of This Report**

The purpose of this report is to update Members on how the new North East Leeds Police Division is operating and to consult on plans to invest further in Neighbourhood Policing Teams (NPTs) to better meet the needs of local people. The report also outlines the new amalgamation of the 2 (Stainbeck and Killingbeck) Divisional Community Safety Partnerships (DCSP) and their sub structures. The report is to be used to consult with the Area Committees on the proposed new arrangements.

**2.0 Background Information**

- 2.1 The North East Leeds Police Division was formed through the merger of Killingbeck and Chapeltown Divisions in 2006. This followed a force-wide review, which has seen a number of Police Divisions merge across the region.
- 2.2 The rationale for merger was based on achieving a more efficient and effective use of strategic resources, coupled with the introduction of Neighbourhood Policing Teams across Divisions with devolved powers, responsibilities, and accountabilities to Inspectors of those teams.
- 2.3 North East Leeds was covered by the old Chapeltown Division (later renamed Stainbeck) and East Leeds was covered by the old Killingbeck Division. Through the District Partnership a Neighbourhood Management model was developed which saw the introduction of "Tasking Teams" in both North East and East areas.

- 2.4 With the support of the Area Committees, these inter-agency tasking teams brought together those professionals at a local level who have day to day responsibility to reduce crime and anti-social behaviour, and to tackle environmental issues causing problems in neighbourhoods.
- 2.5 This report introduces the new arrangements for the Division and partnership working on community safety, seeking to build on the best practices from both the former Chapeltown and Killingbeck divisions.
- 3.0 **Main Issues**
- 3.1 **Update on how North East Leeds Police Division is Structured and Operating**

The history of strong performance at both Killingbeck and Chapeltown Divisions has continued at the new North East Division. The merger produced the opportunity to use identified best practice and to improve efficiency by removing historic cross border functional duplication. The following table summarises current performance across key areas and compares this against performance at the same point last year.

Fig 1

	Total Crime	PSA 1 Crime	Violent Crime	Criminal Damage	Theft of Vehicle	Theft from Vehicle	Burglary Dwelling	Burglary Other	Robbery
Cumulative total for year to date	15010	9680	2998	3508	533	1140	1545	1026	377
Cumulative total to this time last year	16180	10186	3330	3860	611	1448	1422	1016	387
% Difference	7.20%	-5%	1.10%	-9.10%	12.80%	21.30%	8.60%	1%	-2.60%

Whilst performance across the Division has improved, the creation of 5 new Neighbourhood Policing Teams (NPTs) in 2006 removed historic boundaries that previously split communities, providing an opportunity to further enhance partnership working through greater co-terminosity.

### 3.2 Proposed changes

West Yorkshire Police has now engaged a programme of change to the structure of Neighbourhood Policing and working shift patterns for officers across the Force. The key drivers for this are further enhancing partnership working, increasing public confidence, and delivering customer satisfaction in all areas of business. North East Leeds Division will build on the foundations for success laid down through the merger and is using the Force programme as an opportunity to make further changes to other local structures, linking these to the post merger implementation review.

As an overview, Appendix 1 shows the proposed North East Leeds Divisional structure that will be implemented alongside the Force wide shift patterns and NPT changes. The following sections of this report will describe the new structure, its benefits and the changes to Neighbourhood Policing locally.

### 3.2.1 North East Leeds Division Senior Management Team

Chief Superintendent Gerry Broadbent is the current Divisional Commander at North East Leeds and took over from Chief Superintendent Marc Callaghan who moved to Wakefield in September 2007.

Gerry Broadbent joined West Yorkshire Police in 1980 and was posted to Leeds City Centre where he spent time on uniform patrol, Vice Squad and CID. Promoted to Sergeant in Leeds, he was later promoted to the rank of Inspector at Chapeltown Division. In 2000 he was promoted to Chief Inspector at Criminal Justice Support before returning once again to Chapeltown as Chief Inspector Operations and then Detective Chief Inspector. Gerry Broadbent remained at Chapeltown once promoted to Superintendent. In June 2005 he moved to Corporate Review at Headquarters until he was promoted to the rank of Chief Superintendent 18 months later and fulfilled his long term ambition of returning to North East Leeds Division as Divisional Commander.

Superintendent Simon Atkin is the current Superintendent Operations. Simon joined West Yorkshire Police in 1990 and has worked throughout the Aire Valley and also the Operational Support Unit. As Sergeant he has worked on Patrol and CID and transferred to Bradford to become a Detective Sergeant. Following the Bradford Riots in 2001 he was temporarily promoted to the rank of Detective Inspector and was fully promoted a short time later. In 2003 he was promoted to the rank of Chief Inspector and has also worked as Detective Chief Inspector. Promotion in 2007 has led to his current position of Superintendent Operations at North East Leeds.

They are supported by a new dedicated head of Neighbourhood Policing, Chief Inspector Rod Wark, who is responsible for the co-ordination of the Inspector led NPT's. Most of Rod's 27 years service has been spent in Leeds Divisions and HQ Departments. The last year has been spent as C/I Ops at Kirklees, and the return to Leeds at North East Leeds Division represents a home coming of sorts.

There will be senior police representation available to attend the Area Committees in the future and are keen to engage on a regular basis with elected members.

## 3.3 Neighbourhood Policing Teams

### 3.3.1 Proposals to increase Neighbourhood Policing Teams and change working practices.

Neighbourhood Policing Teams across the Force are expanding their role and will move to take responsibility for all non-urgent calls including those dealt with through appointments. To support this, and to further facilitate partnership working arrangements, North East Leeds is proposing to restructure the current five NPTs into eight Inspector led NPT areas aligned to Wards or Ward clusters.

A total of 98 Constables will work within NPTs and this is almost a one hundred percent increase on the current strength. The current establishment of ninety eight PCSOs will remain unchanged.

The proposed clustering of Wards in some areas and the allocation of officers to NPTs is based on an analysis of Ward information relating to crime, ASB, calls for service to the police, geographic size, population, community diversity, unemployment, educational attainment and housing quality. Final numbers are yet to be agreed but

the allocation of resources will match the needs of each community.

Changes to the structure of Neighbourhood Policing are being further enhanced by a Force generic shift pattern designed to ensure that cover is provided within each NPT area each day during both the day and evening. Final decisions about the evening working times have not yet been made but cover is envisaged between 0800 hours and 0100 hours daily. All these changes form part of a wider Force programme and we are currently working to a Force implementation date of the 7<sup>th</sup> January 2008. A copy of the new NPT structure can be found at Appendix 4.

### 3.3.2 New Contact Management Unit

In line with a further Force programme, the Division will also establish a Contact Management Unit (CMU) from 30<sup>th</sup> October 2007. The unit will review calls for service other than Emergency and Priority calls, and structure an appropriate plan to deal with each call.

For a member of the public contacting West Yorkshire Police, this will mean either the call being dealt with over the telephone by a member of the CMU straight away, or arrangements being made by the CMU with the caller to agree a time for an officer to attend. One significant benefit of the new rota, in providing 7 day cover across each NPT area, is that calls will be allocated to local officers, with local knowledge and local ownership. Clearly this will be of benefit to a significant number of calls and incidents where problems are long standing.

### 3.3.3 Further benefits of the Proposals

The changes to call handling will not only improve the service to the public who call with non emergency problems, but it will enhance the ability of Response Teams to attend Emergency (15 minute) and Priority (1 hour) calls within target. This is already a strong area of performance and the Division attends 93.7% of Emergency and 88.7% of Priority calls within the target times. These results are comparable with other Divisions and further put into context when considered against the volume of calls attended. North East Leeds has the 2<sup>nd</sup> highest call volume across the Force and attends 13% of the total Emergency and Priority calls in West Yorkshire. Further improvement in call attendance will however increase the number of arrests of offenders present at the scene of incidents, resulting in more offenders being brought to justice and a direct increase in public confidence in the police.

The changes will also reinforce working relationships between departments and teams, and clarify roles and responsibilities. This will reduce gaps in cover and duplication of effort, maximising the effective use of our resources.

For the NPTs, a consistent local presence will lead to greater continuity in the response to solving longer term problems, and ownership of these manageable areas at Inspector level will give the control and direction needed to ensure officers are focussed with clear priorities that reflect the needs of the community and work of partners.

#### 4.0 **Divisional Community Safety Partnership (DCSP)**

- 4.1 The DCSP will undertake a strategic role of priority setting, strategic action planning, monitoring performance and overcoming challenges faced by its sub groups and tasking teams.
- 4.2 It is proposed that the DCSP continues to meet quarterly. The DCSP is to be chaired by Simon Atkin, the Superintendent of Operations and the administration provided by the Area Community Safety Co-ordinator(s) (the proposed Terms of Reference are attached at Appendix 3).
- 4.3 Members of the DCSP will be key stakeholders and must have strategic responsibility/leadership within their respective organisations and have the power to influence and make decisions. It has also been identified that local Ward Councillors sometimes feel a little detached from community safety and it is therefore proposed that each Area Committee nominate a Community Safety Champion as the key link between community safety and area committees thereby improving the links between partnership bodies and area committees.

#### 5.0 **Thematic Sub Groups of the DCSP**

- 5.1 Consultation with key stakeholders/partners has taken place and agreement was reached to retain and strengthen the sub groups by reviewing and expanding the membership to the whole of the North East Police Division.
- 5.2 The themed sub group structure has been developed to incorporate the Safer Leeds Priorities and links to the Leeds Local Area Agreement (and in the future the Leeds Strategic Plan).
- 5.3 The structure consists of the following thematic groups:
- Burglary Sub Group
  - Vehicle crime and arson sub group
  - ASB Panel
  - Hate Crime sub group
  - Domestic violence sub group
  - Drugs and robbery sub group (new)
- 5.4 The thematic groups will be chaired by a representative of multi-agency partners; however each group will have an identified Police officer lead at Inspector level.
- 5.5 The sub groups will continue to work in hot spot areas identified via the Strategic Intelligence Assessment, referrals from the DCSP, Tasking Managers and local agencies knowledge. The groups will undertake an in depth examination of issues and use problem solving techniques such as the SARA model and PAT triangle, victim/locality/offender to develop appropriate actions in order to problem solve around the more intractable issues.
- 5.6 The thematic sub group chair alongside the Area Community Safety Co-ordinator will be responsible for the co-ordination of projects and delivery of local actions in the communities. The chair has overall responsibility of monitoring performance against targets and producing progress reports to the DCSP.

## 5.7 Intelligence

The Divisional Intelligence Unit will produce monthly summary reports on hot spot areas. The content of these reports are currently being reviewed by the chair of each sub group. The Police lead will be responsible for presenting the data at the meeting.

## 5.8 Funding

The thematic sub groups currently have £1,000 Basic Command Unit funding (Police) and have previously utilised Tasking funding (where available). It is important to stress that projects can be delivered in local areas with no additional funding, by maximizing better use of partnership resources and where appropriate re-aligning resources. Section 17 of the Crime and Disorder Act requires statutory authorities to consider reducing crime and the fear of crime in their daily activities.

## 6.0 Neighbourhood Management Tasking Teams

6.1 The purpose of the Neighbourhood Management Tasking teams is to build on the Police's successful tasking-led approach in identifying priority actions and to combine it with a tasking approach to tackling environmental issues across NE Leeds. The meetings are very operationally focused at which intelligence on crime and anti social behaviour and environmental/grime hotspots is shared. The relevant agencies meet together on a regular basis to agree a set of tasks for the weeks ahead. Any issues not able to be addressed by the tasking groups are referred to the more strategic themed or geographical groups.

### 6.2 Changes to Neighbourhood Management Tasking Teams

Under the merger and restructure of the North East Police Division it is proposed to realign the NPT with ward boundaries.

	<b>Ward(s)</b>	<b>Inspector</b>
NPT 1	Harewood & Wetherby	Marcus Griffiths
NPT 2	Moortown, Alwoodley, & Roundhay	Andrew Briggs
NPT 3	Chapel Allerton & IMPaCT area	Tony Reed
NPT 4	Gipton & Harehills	Nik Adams
NPT 5	Killingbeck & Seacroft	Nick Smart
NPT 6	Temple Newsam, Crossgates & Whimnoor	Craig Robinson
NPT 7	Garforth & Swillington Kippax & Methley	Elizabeth Belton
NPT 8	Burmantofts & Richmond Hill	Matt Davison

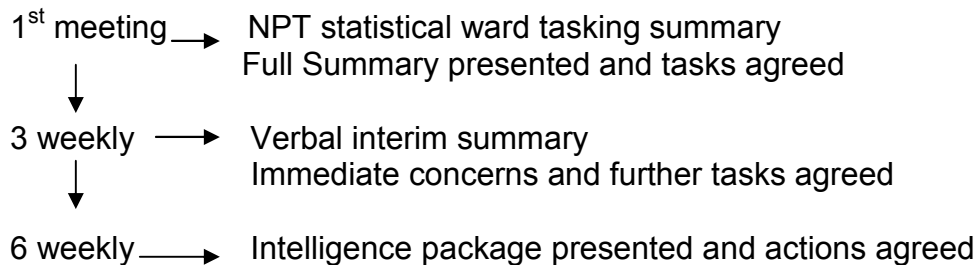
In order to strengthen neighbourhood management there is the need for a consistent approach across the whole Division which will enable stronger accountability and promote better leadership. It is proposed to align the existing tasking teams (8 in total) across the whole Division to the new Neighbourhood Policing Teams. Some of these meetings will be in two parts to reflect the distinctive parts of the NPT areas.

## 6.4 Chairing of the Meetings

Tasking meetings should be co-chaired by the NPT Inspector, and the relevant organisation taking responsibility for the environment. It is proposed that the Inspectors will chair the crime/asb aspects of the meeting and the co-chair grime and the environment. Where Neighbourhood Managers are in post they would be the natural co-chair.

## 6.5 Intelligence

The North East Divisional Intelligence Unit are reconfiguring the way they work so that 6 weekly intelligence analysis packs are produced for each NPT which will help support problem solving and targeting of resources at tasking meetings. Tasking meetings will be scheduled on a 3 weekly basis and sequenced by the NPT Inspector to coincide with the production of the report.



## 6.6 Budgets

The Area Committees in both Inner and Outer North East and East have committed well being funds for community safety initiatives and environmental issues. However tasking chairs should look to maximise existing resources to deliver actions and take opportunities to increase capacity.

## 6.7 Membership

Membership should form a family of front line staff such as:

- Tenancy Support Officers
- Youth Workers
- Police/PCSOs
- Neighbourhood Wardens
- INM/AMT staff
- Local Ward Councillors
- ASBU Enforcement Officer
- Signpost
- Environmental Enforcement

Other agencies can be invited as and when issues arise. Local Ward Members have proven invaluable with their contribution to the meetings by bringing forward residents concerns and local community intelligence.

## 6.8 Community Intelligence

At present residents' concerns are brought to tasking teams via local Ward Members, from community groups and forums. Research shows that the key to neighbourhood management and neighbourhood policy is that residents' concerns should be more important in defining what is done than agencies' assumptions. This outlines the need for strengthening the role of communities by including their intelligence into tasking to improve services at neighbourhood level which should then be fed back to residents. The outcomes of recently held community engagement events by Area Management and Area Committees will also form part of this intelligence and define what residents feel about their neighbourhoods.

## 7.0 Recommendations

### 7.1 Members are asked to:

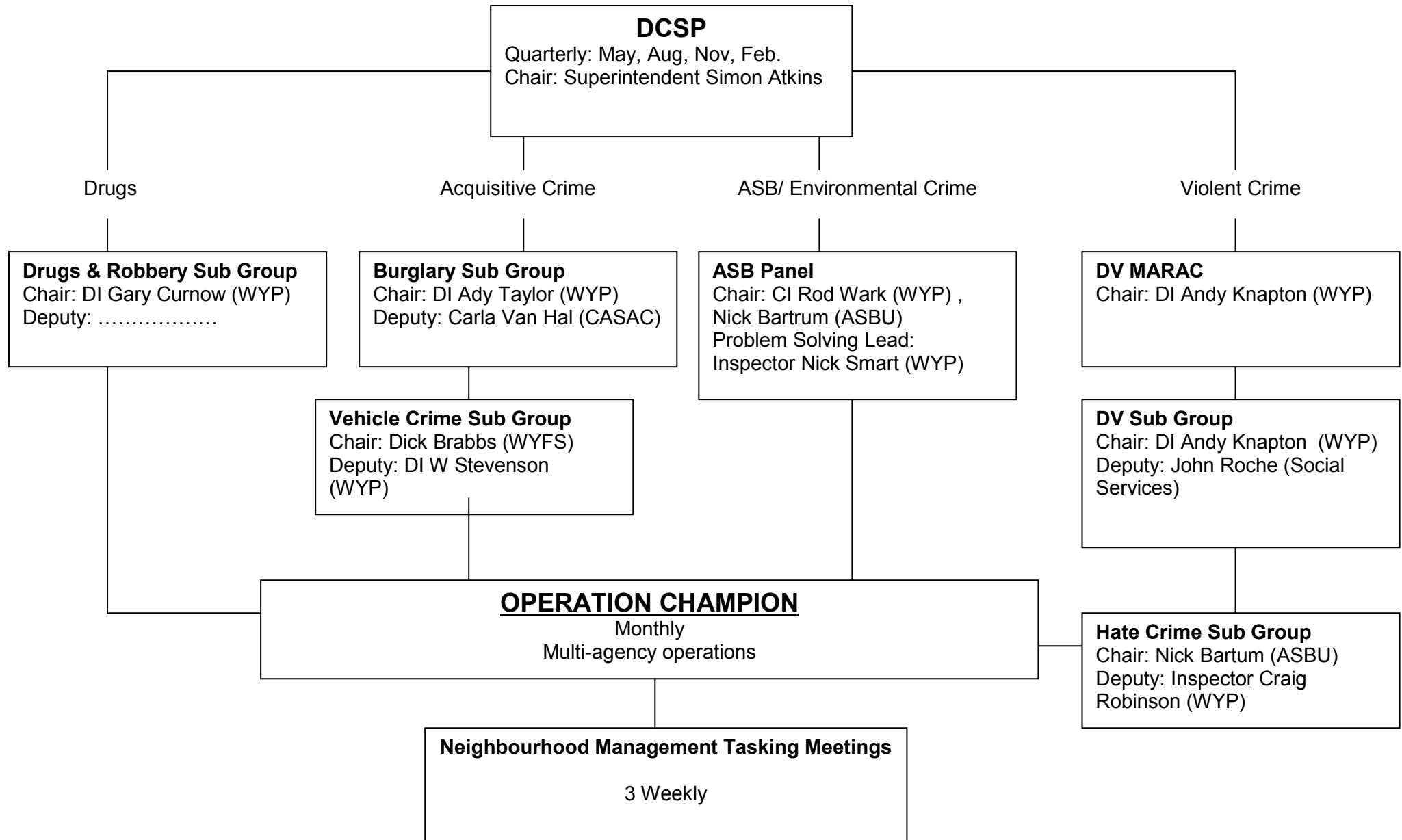
- comment on and note the new Divisional Police structure and NPTs,
- comment on and note the new arrangements proposed for the DCSP, its sub groups and tasking.

Area Committees are asked to:

- nominate champions for community safety to be part of the DCSP.



North East Division  
Divisional Community Safety Partnership



**13 Wards and 8 NPT Teams**

Inspector Marcus Griffiths

Harewood & Wetherby Wards  
Co-chair: ***to be identified***

1 x Joint Tasking Meeting

Inspector Matt Davison

Burmantofts Tasking:  
Co-chair: Geoff Holloran

Richmond Hill Tasking:  
Co-chair: Jack Benson

Inspector Nik Adams

Gipton Tasking:  
Co-chair: Hayley Clifton

Harehills Tasking:  
Co-chair: Anna Turner

Inspector Nick Smart

Killingbeck & Seacroft  
Co-chair: Steve Vowles

1 Joint Tasking Meeting

Inspector Andrew Briggs

Moortown/Alwoodley/Roundhay  
Co-chair: ***To be identified***

Roundhay  
Co-chair: ***To be identified***

Inspector Tony Reed

Chapel Allerton  
Co-chair: ***To be identified-  
Rebecca Allchin?***

Inspector Elizabeth Belton

Garforth & Swillington  
Kippax & Methley  
Co-chair: Councillor Wakefield

Inspector Craig Robinson

Templenewsam:  
Co-chair: Steve Lake

Cross Gates/Whinmoor:  
Co-chair: Martin Hackett

## **TERMS OF REFERENCE FOR NORTH EAST LEEDS DIVISIONAL COMMUNITY SAFETY PARTNERSHIP**

### **Background**

The overall aim of the North East Leeds Divisional Community Safety Partnership (DCSP) is to secure sustainable reductions in crime and disorder, and address fear of crime in North East Leeds. The DCSP will achieve this aim through the development of appropriate sub structures, strategic problems solving, joint planning and implementing good practise.

### **Core Purpose of the partnership**

The NE DCSP is responsible for delivering and supporting The Safer Leeds Crime and Disorder and the National Drugs strategies in local communities. The context in which the partnership operates should reflect the strategic objectives of the Corporate Plan and the Vision for Leeds. Priorities should reflect the Local Area Agreement and local Policing Plan.

### **Role of the partnership**

- Directing and supporting the Neighbourhood Management tasking teams and sub groups to deliver key objectives and priorities
- Driving forward and continually developing the thematic sub groups and neighbourhood management tasking teams
- Carry out regular performance monitoring and renew action against targets
- Maximise provision of intelligence from the Police and other organisations to enhance the SIA
- Promote the delivery of Section 17 of the Crime and Disorder Act 1998
- Promote best partnership practices
- Ensure community consultation is co-ordinated and the communities have the opportunities to suggest solutions
- Examine what barriers to progress exist and how they can be overcome
- Maximise best use of resources
- Report to the Safer Leeds Executive and District Partnership

### **Chairing of the Partnership**

The Superintendent of Operations will chair the meeting; administration will be carried out by the Area Community Safety Co-ordinator(s)

### **Membership**

Members of the DCSP will be key stakeholders and must have strategic responsibility/leadership within their respective organisations

<b>Name</b>	<b>e-mail address</b>	<b>Organisation</b>
Supt Simon Atkin	<a href="mailto:sa8@westyorkshire.pnn.police.uk">sa8@westyorkshire.pnn.police.uk</a>	WY Police

Rory Barke	<a href="mailto:rory.barke@leeds.gov.uk">rory.barke@leeds.gov.uk</a>	NE Area Manager
John Woolmer	<a href="mailto:john.woolmer@leeds.gov.uk">john.woolmer@leeds.gov.uk</a>	Acting E Area Manager
Beverley Yearwood	<a href="mailto:beverley.yearwood@leeds.gov.uk">beverley.yearwood@leeds.gov.uk</a>	ACSC East
Sandra Fowler	<a href="mailto:sandra.fowler@leeds.gov.uk">sandra.fowler@leeds.gov.uk</a>	ACSC North East
Dick Brabbs	<a href="mailto:dick.brabbs@westyorkshire.gov.uk">dick.brabbs@westyorkshire.gov.uk</a>	WY Fire Service
Nick Bartrum	<a href="mailto:nick.bartrum@leeds.gov.uk">nick.bartrum@leeds.gov.uk</a>	ASBU
Steve Vowles	<a href="mailto:steve.vowles@leeds.gov.uk">steve.vowles@leeds.gov.uk</a>	ENEHL Homes
Simon Costigan	<a href="mailto:Simon.costigan@leeds.gov.uk">Simon.costigan@leeds.gov.uk</a>	Aire Valley Homes
Amanda Bradley	<a href="mailto:amanda.bradley@leeds.gov.uk">amanda.bradley@leeds.gov.uk</a>	Education Leeds
Catherine O'Melia	Catherine.O'Melia@leeds.gov.uk	Youth Offending Service
Margaret Ambler	<a href="mailto:margaret.ambler@west-yorkshire.probation.qsi.gov.uk">margaret.ambler@west-yorkshire.probation.qsi.gov.uk</a>	Probation Service
		WYP Drugs & Offender Management
Social Care	<a href="mailto:shaid.mahmood@leeds.gov.uk">shaid.mahmood@leeds.gov.uk</a> <a href="mailto:ken.morton@leeds.gov.uk">ken.morton@leeds.gov.uk</a>	Locality Enablers
PCT		
Insp Jim Croft	<a href="mailto:jc255@westyorkshire.pnn.police.uk">jc255@westyorkshire.pnn.police.uk</a>	WYP – WNF
Principal Youth Officer		Youth Service
Community Safety Champions x 3		Area Committees

### **Meetings**

The partnership meetings will be held quarterly. Set below are dates for the future meetings:

<b>▪ Unit 1 Acorn Business Unit Killingbeck Drive Seacroft LS14</b>
22 <sup>nd</sup> November 2007 at 2.00 pm
February 2008
May 2008
August 2008
November 2008
February 2009

**North East Leeds Proposed Neighbourhood Policing Structure**

